



DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
914 CHARLES MORRIS CT SE
WASHINGTON NAVY YARD DC 20398-5540

REFER TO:

COMSCINST 4700.17
N7
6 July 2000

COMSC INSTRUCTION 4700.17

Subj: POSTING OF SHIP REPAIR AND MAINTENANCE FORECAST INFORMATION

1. Purpose. To provide interested organizations with a reasonable expectation of future Military Sealift Command (MSC) ship maintenance and repair work by posting related data on the Internet.
2. Applicability. The requirements of this instruction are applicable to all MSC government owned (civil service crews and contract-operated ships) and long-term chartered ships.
3. Discussion. Many ship repair and maintenance companies rely on ship repair forecast data to better plan their business practices for upcoming years. Shipyards have repeatedly voiced their desire to have ready access to this information. Posting MSC ship repair and maintenance forecast information to MSC's home page greatly supports this need.
4. Policy
 - a. Each Program Manager (PM) shall provide information on upcoming major CONUS shipyard availabilities (i.e., MTA, DD, ROH, PSA, CIVMOD, etc.) to COMSC N7.
 - b. Information to be posted shall be provided in a Microsoft® Excel© file. The ship repair information shall include as a minimum: type of ship, type of availability, expected solicitation area of the availability (East Coast, West Coast and/or Gulf Coast), expected start date (MM/YY), expected length of availability and applicable MSC or other point of contact.
 - c. The information to be posted shall, as a minimum, be projected for the current fiscal year and the two succeeding fiscal years.

COMSCINST 4700.17

6 July 2000

d. Each PM shall maintain this information and update the related file to ensure that the information is accurate.

e. Security issues shall be addressed when providing ship schedule information.

5. Action

a. Each PM shall maintain upcoming ship repair and maintenance forecast information and forward it to COMSC N7 in a Microsoft® Excel© file.

b. COMSC N7 shall update the N7 web page to include new and updated ship repair and maintenance forecast information files and forward the updated web files to the MSC Webmaster for posting.

c. N00P, as custodian of the MSC web site, shall have the updated ship repair and maintenance forecast information posted to the appropriate N7 web page when requested by COMSC N7.

/S/

G. S. HOLDER

Distribution:

COMSCINST 5215.5

List I (Case A, B, C)

Copy to:

SNDL 41B (MSC Area Commanders)

41C (NFAF East/West)

41E (APMC)